

## Town of Little Creek Council Meeting Minutes for June 5, 2023

The meeting of the Little Creek Town Board was called to order at 7:00 pm by Commissioner Edward Strouse. The Pledge of Allegiance was recited, and a moment of silence was observed. Four Commissioners were present in person. Commissioner May declared that four out of four members of the Board of Commissioners were present, therefore the Town Council was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Ed Strouse, Commissioner Jason Arrington, Commissioner Adrienne Hegman, and Commissioner Theresa May. Four members of the public were in attendance in person for the general meeting: Dennis May, Tony Antonio, Carol Williams, and Bill Clark. No residents attended the meeting.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. All commissioners on the board reviewed the minutes from May 1, 2023, and Commissioner Hegman made a motion to accept the minutes received from the secretary/clerk as written. The motion was seconded by Commissioner Arrington and put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from May 1, 2023, to June 5, 2023, was presented in written form at this meeting and electronically to the members of the Board of Commissioners prior to the meeting. Commissioner May made a motion to accept the report as presented and the motion was seconded by Commissioner Arrington. When put to a full vote by the board it was passed unanimously.

The current bills were presented as hard copies and distributed to the Council members and was made available at the meeting to attending residents. Commissioner Hegman asked that attendees review the explained bills as provided. The formal motion to pay all the bills was made by Commissioner May. This motion was seconded by Commissioner Arrington and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

### Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
  - Nothing new to report
- b) **Parks and Recreation** – Commissioner Hegman
  - Nothing new to report
  - i) **Dog Park** - Mr. Hegman/Ms. Freese/Mr. Courtney
    - The pump at the large dog side of the park needs to be replaced.
    - Drew Mayhall, of Edgewater Drilling, has agreed to maintain the well pumps at the dog park at no charge to the Town.
- c) **Code Enforcement** – Commissioner Strouse
  - Calls have been made and grass has been cut.
  - State Police and Animal Control were called on house of concern.
- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek

- The Fire Department is working with an architect and a contractor on plans for the proposed new Firehouse. The design includes area for the Town and Town business.
- A motion was made to support the Fire Department as they apply for grants to build the new firehouse. Commissioner Hegman made a motion to support the Fire Department as they apply for grants and the motion was seconded by Commissioner May. This motion was passed unanimously by the Board of Commissioners.

**Old Business – Commissioner Strouse**

- a) **Northern Flood Study** - Commissioner Strouse
  - In process of setting up a meeting with those involved in implementation.
- b) **Bayshore Byways Grant** – Commissioner Strouse
  - The Town did not get this grant.
- c) **ARPA** (American Rescue Plan Act) – Commissioner Strouse
  - Nothing new to report.
  - The original amount was \$17,001.21. The Town spent \$6,928.00. This leaves a balance of \$10,073.21 in ARPA funds.
- d) **Community Partnerships** - Commissioner May
  - Nothing new to report.
- e) **Southern Flood Study** – Commissioner Strouse
  - DNREC Coastal Programs will get a contractor and spend \$75,000 to do this study.
  - There will be no cost to the Town of Little Creek.
  - DelDOT is doing their own study of Route 9. DelDOT funds are available to carry out the project. They chose the same company that completed the Northern Flood Study for the Town of Little Creek to work on the study of Route 9. The area being studied includes the southern portion of Town where flooding is experienced.
- f) **ORPT** – (Commissioner Strouse)
  - ORPT (Outdoor Recreation Parks and Trails) provides up to \$100,000 to towns for their parks and trails projects. If the Town applies and qualifies for this program, we will need to match a portion (25%) of the funds. It is also possible to do an “in-kind” match instead of money.

**New Business – Commissioner Strouse**

- a) **Delmarva Power Grant** (Commissioner Strouse)
  - The application for this grant is due by July 31,2023.
  - This grant can be used for recreation areas.
  - The Town is going to ask for \$10,000.
  - If approved for this grant, the Town would have to match a portion of these funds but could do a “match in-kind” to cover the Town portion.
  - A motion was made by Commissioner May to apply for this grant. This motion was seconded by Commissioner Hegman and passed by the full Board of Commissioners.
- b) **Removal of Invasive Swamp Grass** (Commissioner Hegman)
  - The swamp grass by the Town Park can be cut for \$200.
  - Will investigate other ways to remove it.

**c) Public Comment**

- No public Comment.

**Adjournment**

Motion was made to adjourn the meeting by Commissioner Strouse and seconded by Commissioner Arrington. The motion was carried, and the meeting was officially ended at 7:28 pm.

Respectfully submitted,

Theresa May

Secretary